

CIRCULAR

REGULATION OF REGULAR UNIVERSITY AND COLLEGE ENTRANCE ENROLLMENT

Based on Educaion law in June 18th 2012

Based on Decree No 36/2012/De.-Gov. April 18th 2012, Vietnam Government regulated functions, duties, authorities and organization of ministry or ministry equivalent.

Based on ideas of deputy prime minister Vu Duc Dam on 1028/Gov.Off February 9th 2015 of Government office guiding college enrollment and inter training.

Based on head of testing and education quality control

*Mimister of MOET issued **circular of** regulation of regular university and college entrance enrollment*

Article 1. Circular of regulation of regular university and college entrance enrollment

Article 2. This circular effected in April 13, 2015. This Circular replaces circular No. 09/2012 / TT-BGDĐT March 5, 2012 by the Minister of Education and Training issued Regulation admission to university and college system of government and the circular amending and supplementing Circular No. 09/2012 / TT-BGDĐT, including: Circular No. 24/2012 / TT-MOET June 29, 2012 Circular No. 03/2013 / TT-BGDĐT February 20, 2013, Circular No. 21/2013 / TT-MOET June 18, 2013, Circular No. 24/2013 / TT-BGDĐT July 4 years 2013 Circular No. 28/2013 / TT-Education and Training July 16, 2013 and Circular No. 06/2014 / TT-BGDĐT March 11, 2014 by the Minister of Education and Training.

Article 3. The Director of the Office, Director of Testing and quality of education, Department of Higher Education, the chief inspector, heads of relevant units under the Ministry of Education and Training; Ministers, heads of ministerial-level agencies, Government agencies, presidents of People's Committees of provinces and centrally-run cities; Directors of education and training, the college director, Academy; Rectors of universities and colleges are responsible for the implementation of this Circular. /.

Minister

Phạm Vũ Luận

**REGULATION OF
REGULAR UNIVERSITY AND COLLEGE ENROLLMENT**

(Issued with Circular No. 03/2015 / TT-02 BGDĐT 26th 2015 by the Minister of Education and Training)

Chapter 1

GENERAL REGULATION

Article 1. Scopes And Subjects Of Application

1. The Regulation applies to universities, institutes, and colleges (called university); the education and training organizations; and individuals and organizations involved the implement entrance, regular college.
2. This Regulation provides for the enrollment university or college including: organizing enrollment, conditions for participation of candidates; the priority policy in enrollment; organization, duties and authority in schools; using national exam results, enrollment in private school enrollment institutions; information processing reflects enrollment regulation violations and reporting system, storage; commendation and handling of violations in enrollment.
3. This regulation do not apply to the admission to abroad studying

Article 2. enrollment organisation

1. Universities use national high school exam results to enroll their universities as following
 - a) To define and to publicize combination of subject tests for admission into the universities; based on direct enrollment or priority enrollment of ministry of education and training (MOET) or to publicize direct enrollment conditions or priority enrollment conditions specified according to Term 2, and Term 3 of Article 7 of the Regulation;
 - b) For gifted school with pre-selection, information has been identified and publicized on school websites and social media for registration time, methods of entrance exam and a exam of gifted subjects.
2. Universities and university group have organized university entrance exam, which implement as following:
 - a) To build a self university entrance exam project followed appendix and adapt requests according to term 2 of article 34 of education university Law.

A president of University or Institute, rector of University and college (called Rector) take responsibility to compile exam, to proctor exam, to mark exam (if rector organize entrance

exam), to enroll and to convene admission candidates, to solve complaint, to accuse related examination results.

b) The examination results of students in the school (or school groups) held its own entrance exam by mode is only valid for admission to the school (or school groups) that, not worth the admission to the school (or school group) other; talent for the industry, schools can have admission exam candidates in that sector in other fields and to the provisions in the proposal of autonomy of the school entrance;

c) Schools with private entrance exam can combine national school final exam results with meeting criteria of moe regulating.

d) The school can organize its own entrance in part for some departments, branches;

đ) Schools organize entrance autonomy proposal ensures the following requirements

- Not to let of organizations and individuals who are officials, public servants, school teachers organized exam teaching.

- To ensure fairness, openness and transparency

Article 3. self-control university entrance exam

1 Self-enrollment scheme must ensure the following requirements

a) Consistent with the provisions of the Law on Higher Education and Innovation basic objective, comprehensive education and training;

b) The form, content enrollment must be relevant to the school's education and general education programs; not complicate social and expensive for candidates

b) Criteria and threshold input quality assurance.

2. MOET received and published the draft proposal of autonomy enrollment of the schools on the website of the Ministry of Education and Training and the means of mass media to get comments widely societal perfection threads eat.

3. Within a maximum of 30 working days from the date of filing the self-enrollment scheme is valid, MOET written confirmation autonomy proposal admission meets or does not meet regulatory requirements paragraph 1 of this article and announced the enrollment autonomy scheme has been confirmed to meet the requirements specified on the website of the Ministry of Education and Training.

Article 4. directing university enrollment

MOET promulgate legal documents and legal documents guiding the enrollment work or college system of government; unified management and direct the work of the school of enrollment.

Article 5. Inspection activities of the enrollment

1. Admission inspection activities carried out in accordance with the law on inspection and guidance of the Ministry of Education and Training..
2. Minister of Education and Training of inspection decisions and set up inspection teams admission of universities, colleges
3. School principals to organize inspection of the enrollment at the school, as prescribed.
4. Those with relatives (spouses, children, father, mother, brother or sister of spouse) entry or admission into universities and colleges may not participate in the inspection entrance.

Article 6. Conditions for participation in the enrollment of candidates

1. As of the time of admission, have graduated from high school (in the form of formal education or regular education) or have graduated from secondary (professional secondary and vocational secondary), hereinafter referred to as graduation learn.

Secondary graduates but no high school diploma and accredited school must complete cultural subjects in secondary education programs as prescribed by MOET.

2. Being physically fit to study under current regulations; For persons with disabilities to the provincial People's Committee recognized malformations, deformities, impaired self-reliance in daily life and learning as a result of toxic chemicals is the offspring of resistance activists contaminated with toxic chemicals: principals of schools to consider, decide to take admission in the study fit state of health.
3. In the age prescribed for the schools and branches of the age regulations.
4. Achieving pre-qualification requirements, if the registration or admissions exam in the pre-qualification school regulations
5. There are areas of permanent residence of recruitment regulations, if registration or entry admission into the schools enrollment regulations
6. Soldiers or police are just the people in the army recruitment in schools by the Ministry of Defence or the Ministry of Public Security after the competent authorities allowed to go to school; Active military expiring military obligations as prescribed, if heads the regimental level and above allows, are recruited according to personal wishes, if successful candidates for admission to that year, not reserved to the following school year.

Article 7. Policy priorities in enrollment

a) Priority Group 1 (UT1) consists of two objects

- Target 01: Citizens of Vietnam's ethnic minorities who have permanent residence in: The communal areas I, II, III of ethnic and mountainous stage from 2012 to 2015 is provided for in Decision No 447 / QD-CEM dated 19.09.2013 of the Minister, Chairman of the Committee for ethnic minorities; The specially difficult communes stricken coastal and island period 2013 - 2015 is stipulated in Decision No. 539 / QD-TTg dated 01/4/2013 of the Prime Minister; The

communes with special difficulties, border communes, communes safe area to be covered by the 135 program in 2014 and 2015 are specified in Decision No. 2405 / QD-TTg dated 12/10/2013 of the Prime and Government Decision 495 / QD-TTg dated 04/08/2014 of the Prime Minister to adjust and supplement Decision No. 2405 / QD-TTg of December 10, 2013.

- Target 02: Workers directly producer has worked continuously for 5 years or more, including at least 2 years as soldiers emulate or more provincial-level recognition and awards.

- Target 03:

+ War invalids, sick soldiers, who have the "certificate policy beneficiaries like wounded soldiers";

+ Military and public security personnel who are sent for training in the army have time to serve from 12 months in Region 1;

+ Military and public security personnel who are sent for training in the army have time to serve between 18 months and older;

+ Military and public security personnel who have been demobilized, recognized completion of military service obligations prescribed;

+ The priority subjects specified in point i, k, l, m, Clause 1, Article 2 of the Ordinance deals with the revolutionary people of No. 26/2005 / PL-UBTVQH11 June 29, 2005 by amending and and supplemented by Ordinance No. 04/2012 / UBTVQH13 July 16, 2012.

- Target 04:

+ The martyrs;

+ The wounded soldiers were working capacity decline of 81% or more;

+ The sick soldiers reduced working capacity of 81% or more;

+ The resistance of workers to toxic chemicals contaminated with the rate of decline of working capacity of 81% or more;

+ The Son of man be issued "certificates of beneficiaries of policies for war invalids that the certificate be beneficiaries of policies for war invalids reduced working capacity of 81% or more";

+ The hero of the armed forces, child labor hero;

+ The malformations, deformities as a result of toxic chemicals monthly allowance is the offspring of resistance activists;

+ Children of the revolution who are prescribed at Points a, b, d, Clause 1, Article 2 of the Ordinance deals with the revolutionary people of No. 26/2005 / PL-UBTVQH11 June 29, 2005 is amended, supplemented by Ordinance No. 04/2012 / UBTVQH13 July 16, 2012.

b) Priority 2 (UT2) includes the following subjects:

- Target 05:

+ Young Volunteers are sent for training focus;

+ Military and public security personnel who are sent for training in the army have time to serve not less than 18 months in Region 1;

+ Commanders, deputy commanders of military command post communes, wards and towns; Village captain, the captain core Militia, Militia has completed participation obligations core Militia from 12 months upwards, contestants on the basis of Military industry.

Maximum time limits shall enjoy priority for soldiers and police demobilization, demobilization, conversion or registration exam for admission to university or college is 18 months from the date of this decision until the contest demobilized or admission registration.

- Target 06:

+ Citizens Vietnam's ethnic minorities have permanent residence outside the regulated area subject to 01;

+ The wounded, the sick soldiers, children who are beneficiaries of policies for war invalids reduced working capacity under 81%;

+ The resistance of activists infected with toxic chemicals rate of decline of working capacity under 81%;

+ The Son of revolutionary activity, resistance war activists arrested and imprisoned;

+ The resistance of the activities of national liberation, national defense and international obligations certificates are entitled to priority under the provisions of Decree No. 31/2013 / ND-CP dated 09 / Government Regulation 4/2013 detailing and guiding the implementation of some articles of the Ordinance on preferential treatment have contributed to the revolution;

+ The people have made contributions to the revolution.

- Target 07:

+ People with severe disabilities have a disability certificate of the competent authority under the provisions of Joint Circular No. 37/2012 / TTLT BLĐT BXH-BYT-BTC-BGDĐT December 28, 2012 provides for the determine the degree of disability determined by the Council of the implementation degree of disability;

+ Elite Employees from all economic sectors from the provincial, ministerial or higher recognition of skilled craftsmen and artisans, or badge issued by Labour's creation Vietnam General Confederation of Labour or Central Ho Chi Minh Communist Youth Union;

+ The teacher was teaching full 3 years competition in the pedagogical sector;

+ Nurses, pharmacists, nurses, technicians, nurses, pharmacists intermediate was working full 3 years competition in the medical and pharmaceutical.

2. The subjects were recruited directly into the universities and colleges.

a) Labor Hero, Hero of People's Armed Forces, labor hero in war time, emulated nationwide graduate high school;

b) He was admitted to the school, but now that year mobilization orders to go away for military service or youth volunteers focus has fulfilled all obligations, to be demobilized, demobilized without admission formal schooling in a long-term, from a regiment in the army or general youth volunteer team to introduce, if it meets the conditions and standards of health, full of papers valid, be considered for admission to the school previously admitted. If learning is interrupted from 3 years upwards and direct enrollment objects have aspirations, may be considered for introduction into schools, preparatory classes for review prior to formal schooling;

c) Candidates take the exam national team selected the International Olympic contest, the national team Scientific Contest, international engineering graduates are recruited straight from high school to college by industry professional suit exam content or topic of the candidates tested. Candidates for the national team of the International Olympic contest, Contest of scientific, technical international, if not graduated from high school will be reserved after graduating from high school;

d) Candidates who have graduated from high school is a member of the national team, is the Ministry of Culture Sports and Tourism confirmed to complete the task to compete in official international competitions, including the Champions world Championships, world Cup, Olympic Games, Asian Games (Asiad), Asian championship, Asian Cup, championship Southeast Asian, Southeast Asian Games (SEA Games), Southeast Asian Cup for direct enrollment into universities, colleges fitness, sport (sport) or the sports sector of the cases stipulated by each school;

e) Candidates artistic talent graduated from high school or graduate from secondary schools artistic talent, formal award in international art competition in singing, dancing, music, direct enrollment into the study of the sector corresponding degree or college of gifted schools, according to the provisions of art each school.

The winners of the sports sector, artistic talent, times are to enjoy priority is not more than 4 years up to the date of entry or admission into the school.

e) candidate won the first prize, second or third in the exam gifted students selected countries; winners first, second or third in the contest of scientific and technical national level, has graduated from high school, was recruited straight to college or industry sector in accordance with the subject that is close to winning contestants.

Winners in the exam encourage excellent students selected countries; winners in the contest to encourage scientific and technical national level, has graduated from high school, was recruited straight to college or industry sector in accordance with the subjects that close to winning contestants.

Winners selected in the exam national excellent students, winners of science contest, a national engineering, graduating from high school if not reserved after high school graduation.

g) For candidates with a disability are especially severe disability as certified by a competent authority under the provisions: Principals of schools based on academic performance of high school students (transcript), health and education sector needs to consider and decide on the school.

h) For foreign students, who wish to study at universities and colleges in Vietnam: Principals of schools based learning outcomes of high school students (transcript), the test results knowledge and Vietnamese as prescribed by the school for consideration for admission decisions.

i) Candidates with permanent residence from 3 years, 3 years and graduated from high school in the poor districts (high school students boarding terms of permanent residence), as of the filing date admission registration under the provisions of Resolution No. 30a / 2008 / NQ-CP of December 27, 2008 of the Government on program support rapid and sustainable poverty reduction for 62 poor districts and Decision No. 293 / QD TTg dated 05/02/2013 of the Prime Minister on the targeted support from the central budget for the 23 districts with high poverty rates apply mechanisms and policies for investment in infrastructure under Resolution No. 30a / 2008 / NQ-CP on program support rapid and sustainable poverty reduction for 62 poor districts; candidates from ethnic minorities are stipulated in the scheme for educational development for ethnic few periods 2010 - 2015 according to Decision No. 2123 / QD-TTg of November 22, 2010 by Prime Minister government and contestants border 20 poor districts and islands of the South West region.

Candidates must learn additional knowledge 1 year prior to formal schooling. The additional knowledge by the school Principal regulations.

j) The honors degree or higher secondary and intermediate degree holders with good there at least 02 years of specialized work or vocational training, meet the provisions of Clause 1 of Article 6 of this Regulation shall be direct entry into the same major college level.

l) The diploma has reached a level in the first, second, third at the national exam skills, meets the provisions of Clause 1 of Article 6 of this Regulation shall be admitted directly to college to learn lines match the award-winning craft.

3. Candidates do not need to be a priority right to direct entry admission into universities and colleges.

a) For the winners of selected exams national excellent students, winners of the Contest of scientific, technical and national levels have graduated from high school, after completing high school national exam, with the exam results meet quality assurance criteria input by MOET regulations, principals of schools to consider and decide on the admission.

b) candidate won the gold medal of the championship national class organizations once a year and contestants Sport Committee has decided to recognize the national champion attended high school national exam, no What subjects have resulted from 1.0 points or less, have priority for admission to the University sport or sport respective sectors prescribed by each school.

Contestant won the silver medal, the bronze medal of the championships organized national class 1 and contestants in Sport Committee has decided to recognize the athletes Tier 1 countries have to take the exam national high school, no individual can result from 1.0 points or less, is preferred sport admission to colleges or their respective sports sector schools.

c) Candidates have artistic talent graduating high school graduation or intermediate level of artistic talent school, the official winner in the professional art contest national official of singing, dancing, music, attended national high school exam, no individual can result from 1.0 points or less, is a college admissions priority as stipulated by each school.

The winners of the sports sector, artistic talent times are to enjoy priority is not more than 4 years up to the date of school entrance exam.

4. priority policy areas

a) Candidates consecutive school and graduated from high school in the area, then enjoy priority areas. If within 3 years of high school with the class time transfer in areas longer be entitled to priority areas. If every year half a school or at school this time, half the time the other school graduation in public areas, enjoy priority areas. This provision applies to all candidates, including candidates have graduated from the prior year entrance exam.

b) The following cases are entitled to priority areas under permanent residence:

- Students in schools boarding;

- Students in the school, university preparatory classes;

- Students in grades create open source as decided by the ministries, ministerial-level agencies or provincial-level People's Committee;

- Students who have their permanent residence at: The communal areas I, II, III of ethnic and mountainous period 2012 - 2015 is stipulated in Decision No. 447 / QD-CEM's Day 09/19/2013 Minister and Chairman of the Committee for ethnic minorities; The specially difficult communes stricken coastal and island period 2013 - 2015 is stipulated in Decision No. 539 / QD-TTg dated 01/4/2013 of the Prime Minister; The communes with special difficulties, border communes, communes safe area to be covered by the 135 program in 2014 and 2015 are specified in Decision No. 2405 / QD-TTg dated 12/10/2013 of the Prime and Government Decision 495 / QD-TTg dated 04/08/2014 of the Prime Minister to adjust and supplement Decision No. 2405 / QD-TTg of December 10, 2013 if the middle school at the site of the district, there are communal towns;

- Military and public security personnel who were sent to the contest, if the garrison of 18 months or more in area, the priority enjoyed by region or by permanent residence before enlistment, depending on region have higher priority; if less than 18 months is entitled to priority areas under permanent residence before enlistment.

c) The entrance area is divided as follows:

- Area 1 (KV1), including:

The communal areas I, II, III of ethnic and mountainous stage 2012 - 2015, especially difficult communes stricken coastal and island periods 2013 - 2015 and especially difficult communes, communes border, secure communal areas to be covered by the program in 2014 and 135 in 2015 according to current regulations.

- Region 2 - rural (KV2-NT), including:

The localities not under KV1, KV2, KV3.

- Region 2 (KV2) are:

The provincial cities; the town; suburban districts of the city under the central (except the communes of KV1).

- Area 3 (KV3) include:

The urban districts of centrally run cities. Candidates belonging KV3 not eligible for regional priorities.

5. Framework priorities and regional audience

The difference between the two groups the successful candidates next object is 1.0 (one point), the two next area of 0.5 (half point) for the 10-point scale.

Chapter II

ORGANIZATION, DUTY AND TASK OF SCHOOL WITH ENTRANCE EXAM

Article 8. Organization, duty and task of school with entrance exam

1. Rectors of the Council decided to establish the entrance admission to work related to admissions.

2. School Entrance admission include:

a) Committee chairman: Precident or vice-precident

b) Vice- Committee chairman: vice-precident of School

c) Ủy viên thường trực: Trưởng phòng hoặc Phó Trưởng phòng Đào tạo (hoặc Phòng Khảo thí);

c) Standing member: Head or Deputy Head of Training Deparmrnt (or Testing Department);

d) Some Head, Dean, Head of Department and information technology staff.

Those with relatives (spouses, children, father, mother, brother or sister of spouse) admission into schools do not to participate the school in that year.

3. Duty and authority of admissions board

- a) Organizations deploying enrollment options selected
 - b) Resolve inquiries and complaints and denunciations related to admissions officers
 - c) organize the implementation of unified enrollment software; promptly report the results of the enrollment for MOET and agencies directly manage schools (ministries, branches and provincial People's Committees).
4. Duties and authorities of the chairman of the school board enrollment.
- a) Implementation and responsible for the work of school enrollment;
 - b) Reporting to the Ministry of Education and Training and the agencies responsible for the work of school enrollment;
 - c) Establishment of committees to assist the school board to deploy admission of the enrollment.
5. Vice Chairman school enrollment perform tasks enrollment Chairman and on behalf assigned Chairman of the Admissions solve the Chairman authorized admission.

Article 9. Organization, duty and authority of secretary committee of school entrance exam

1. Composition of the Secretariat of the school admissions board consists of:
 - a) head by standing member school admissions boards concurrently;
 - b) Members: some staff training room or rooms Testing, faculty, staff rooms and information technology.
2. Duties and powers of the Assembly Secretariat entrance admission by means of admission:
 - a) Organization of receipt and registration fees for admission;
 - b) Enter and check registration information Admission to enrollment software;
 - c) Update and publicly available registration information of candidates for admission;
 - d) It is expected that the successful candidates embodiment, the admissions board decision;
 - e) Make a list of successful candidates;
 - e) Print and send summonses successful candidates;
 - g) Check the profile of successful candidates as stipulated in Article 15 of this Regulation;
 - h) Perform other duties as Chairman delivery entrance.
3. The duties and powers of the Assembly Secretariat for school enrollment by the school entrance exam methods combined with examinations or admission:

- a) Publication of information related to the profile, time and place of exam registration page of the electronic information and other means of mass information;
- b) Perform other duties as defined in Regulation national high school exam.

Article 10. The organization, duties and powers of the professional board for school entrance examinations by methods or examinations combined with Recruitment

1. The professional board for school entrance exam or by a method combined with examinations for admission are: Board To test, attach competition committee, jury, Re-examination Board.
2. The organization, tasks and powers of the school board's expertise and organizational performance, cultural subjects, performed as stipulated in the National High School Examination Regulations; for organizing the implementation of specific subjects, performed as defined in Regulation enrollment signed by the Rector issued after obtaining the opinion of the Council of Scientific and Training School, report and publish MOET public on the electronic information site of the school.

Chapter 3

ADMISSION OF USE OF EXAMINATION RESULTS NATIONAL HIGH SCHOOL

Article 11. Principles of combinatorial selection exams for admission

1. Maintain combinations corresponding exams that test block used in the entrance examination or college system of government in 2014 and previous years (hereinafter referred to as traditional mass execution) for admission.
2. If changing the traditional mass execution, combining the tests used for admission, the school must report to MOET and public announcement on the field of electronic information, the mass media they differ at least 3 years before applying.
3. The field tests using a new combination in addition to the traditional block competition for admission to an industry or group of industries should spend at least 75% of the industry norms or sector to which admission under the same examination subject combinations competition with traditional blocks.
4. Adding new combinations for admission tests are performed according to the principle:
 - a) Using the results of at least 3 tests, of which at least one of the Math and Language Arts for admission; exams taken in combination for admission must be associated with the request of the specialized training; do not use more than 4 combinations for admission exams for a sector;
 - b) For schools, industry talent, use of test results for at least a cultural disciplines combined with the results of aptitude tests for admission.
5. Depending on the requirements of the educational sector, the field tests may require major factor when admissions staff.

Article 12 ensures the quality threshold input

1. Based on the test results of the candidates taking the exam results to the national high school admissions universities, colleges, MOET determined threshold quality assurance input to the school construction plan selection.

2. The universities and colleges are located in areas of the province in the northwest region, the Central Highlands and the South West, are candidates for admission to permanent residence for 3 years, 3 years of continuous learning and good high school in the provinces in this area with test results (total points 3 of the complex tests used for admission) is lower than the threshold input quality assurance 1.0 points (on a scale of 10) and had to learn additional knowledge of one semester before school officially. The additional knowledge by the school Principal regulations.

Article 13. Organizing admission

1. For cases

Admission organization for registered candidates to use test results to the national high school admissions:

a) Based on the threshold of quality assurance input specified by the Ministry of Education and Training, the school announced conditions for admission into the school sector and organizations scheduled admission of MOET.

Admission point not lower phase after phase before the successful candidates.

b) Organizations receiving and registration documents for admission (DKXT) candidate's expectations.

c) Pursuant to the admission criteria and the number of candidates to be admitted directly (including the number of students of the school and students are the Pre-university schools assigned to the school), school committee consideration and decision means matriculation point plan.

The school plans to build the successful candidates for the whole school or for each branch of the industry group.

d) Update on the school DKXT up data management system national enrollment data; 3 days once published in the electronic information field DKXT list of candidates ranked by test results from high to low.

Finish each round of admissions, published and sent to the data management system national entrance admission score and the list of successful candidates.

2. For candidates:

a) Apply the provisions in paragraph 3 of this Article and DKXT for school fees through the mail in the form of a courier or apply directly at the school.

b) Register aspirations Admission I:

- Candidates using the original certificate examination results for admission I wish to register. Candidates who have matriculated aspirations I, not in the selection phase DKXT next;

- During provisions of this selection phase, candidates are entitled to change programs already registered or withdrawn DKXT to submit records to another school.

c) Register aspirations additional admission:

- Candidates use 3 copies of the certificate of examination results for admission of additional wishes to register;

- At the end of each session aspirations additional admission, candidates not admitted are entitled to withdraw registration dossier for admission DKXT next tranche.

d) The candidate is responsible for the veracity of the information in the dossier DKXT and exam registration records. The school has the right to refuse admission or dismissal from school if the candidate does not satisfy the conditions for admission to collate information on file DKXT and exam registration dossier to the original dossier.

3. Profile DKXT include:

a) Poll DKXT specifying selection phase, allows contestants to register up to 4 sectors (or sectors) for each phase of a field selection. These aspirations are ranked in order of priority from 1 to 4;

b) The original certificate examination results corresponding to phase selection (or aspiration aspirations I supplement);

c) An envelope was stamped and specify contacts of candidates to the admission notice results.

Article 14. Convening the successful candidates to school

1. School Admission Council sends summons successful candidates, in which clearly the necessary procedures for candidates for admission.

2. organize health checks for newly enrolled students under the guidance of the Ministry of Health and Ministry of Education and Training.

3. Candidates admitted to the need to submit a valid copy of the following documents:

a) Transcript;

b) Certificate of high school graduation for those temporarily admitted even in graduate or high school diploma for those who have graduated the previous year. New entrants to submit a

certificate of graduation temporarily, beginning next school year must produce the original high school diploma test for comparison;

c) birth certificate;

d) Evidence to be entitled to the priority specified in the guidelines of the Ministry of Education and Training;

e) Summonses matriculation.

4. For admission candidates to show after 15 days or more from the date of enrollment stated in the summons matriculation:

a) If there is no plausible reason as dropping out of school;

b) If the delay due to illness, accident, have the certificate of the hospital districts upwards by natural disasters or certified by the People's Committees of districts and above, the case considered in the admission decision or to defer admission for candidates to attend next year.

5. Only new provincial-level People's Committee presidents have the right to decide to keep the person signing has admitted, but must explain the reasons and legal basis of the decision. The local students were not retained for school have the right to complain to the competent authorities under the provisions of the Law on Complaints and Denunciations.

Article 15. Check the profile of successful candidates

1. When candidates for admission, the school must organize inspection records were filed under the provisions of Clause 3 of Article 14 of this Regulation.

2. During the course students are studying at the school, the school held the bar, checking records and exam results of candidates as prescribed.

Article 16. Use of information and communications technology in the enrollment work

The school sent staff qualified as specialized information technology, prepare enough computers, printers, set up e-mail addresses; done properly (in structure, procedures, duration of treatment admissions data) management software National High School Examination and Selection software of MOET at stages following work:

1. Import data from records of candidate registration, enter data on the results of pre-qualification (if any).

2. Print notices for recruitment of successful candidates, which clearly indicates the candidate's test results.

3. Update candidate registration, the list of successful candidates in the data management system national enrollment.

4. To inspect, collate information on the profile of the candidate DKXT information database on national high school exam; who made it to sign checks written certification and is responsible for the inspection.

5. Publication of the list of successful candidates on the field of electronic information, the electronic information on the MOET and the mass media.

Chapter 4

ADMISSION IN PARTICULAR THE ORGANIZATION OF ADMISSION

Article 17. Requirements for quality assurance input for private school admissions

1. For the admission by the method according to the technical examinations or admission based on the combination of courses in high school, the selection of an exam or a combination of courses for admissions are made under the provisions of Article 11 of this Regulation.

2. For the use of alternatives performed examinations as prescribed in Clause 1, Article 3 point c of this Regulation.

3. For the use of alternatives based on the admissions high academic results, the average score of each subject in the combination of subjects for admission or GPA of subjects for no small admission than 6.0 for systems and 5.5 for system University College (out of 10).

4. universities and colleges based in the border provinces, regions and economic conditions particularly difficult social and community colleges to train local human resources may recruiting candidates with Permanent stay from 3 years, 3 years of continuous learning and high school graduation in the provinces, local 0.5 points lower than the level specified in paragraph 3 of this Article. These students have to learn additional knowledge one semester before school officially. The additional knowledge by the school Principal regulations.

5. For school graduates recruited into the study Vocational college degree, must clearly define autonomy in admissions scheme Admission manner consistent discipline and criteria to ensure top quality in.

6. For the industry sector gifted bloc culture - art, the point of admission in academic subjects must meet the minimum requirements to complete the program is popular and the Ministry of Culture - Sports - Tourism , MOET approved.

Article 18. Organization of competition for school entrance exam by mode or combined with the admission exam

1. Requirements on exam

a) For cultural subjects: comply with the provisions in the National High School Examination Regulations;

b) For the aptitude tests and other specific tests shall comply with the provisions in Regulation enrollment issued by the Rector after consultation with the Council for Science and Training School, reported Ministry MOET and publicize information on the electronic page of the school.

2. To organize the examination, examiner, re-assessed

Follow admission Regulation. Content admission Regulation is not inconsistent with the provisions of Regulation national high school exam.

Article 19. Admission to the school's own entrance

1. The admission is done according to the plan of the school enrollment autonomy.

2. Priority Mode comply with the provisions of Article 7 of this Regulation.

3. Time of registration for recruitment, selection by the Rector of the provisions consistent with organizational methods of training at the school and planned time frame of the academic year of general education. End time enrollment is done according to the calendar of MOET.

4. The inspection records of successful candidates shall comply with the provisions of Article 15 of this Regulation.

Chapter 5. INFORMATION PROCESSING REFLECTS ENROLLMENT REGULATIONS VIOLATIONS AND REPORTING SYSTEM, STORAGE

Article 20. Handling of information reflecting the admissions violates Regulation

1. Place receiving information, proof of enrollment violates Regulation:

a) The Board of Admissions of the university or college;

b) Inspectors and Inspectors enrollment at all levels of education.

2. The evidence of violations of the Regulation after enrollment has been verified for authenticity is the basis to handle the violators.

3. To provide information and evidence of violations of the Regulation enrollment:

a) Encourage students who participate in recruitment, detecting masses and denouncing the violations enrollment regulation;

b) The detection of violations of the Regulation on admission should promptly report to the reception where the provisions of paragraph 1 of this Article to take remedial measures;

c) The evidence of violations of the Regulation enrollment immediately notify the receiving specified in paragraph 1 of this Article to promptly dealt with according to law. The receipt and handling of alleged breaches of Regulation enrollment is done in accordance with the law on denunciations;

d) The provision of information and evidence of violations of the Regulation is responsible for admissions to the law for the authenticity of the information and evidence provided, must not abuse that job to influence consumption admission to the work pole.

4. For organizations and individuals to receive information and evidence of violations of the Regulation enrollment:

a) To organize the reception of information, evidence as prescribed; protect the status quo of evidence; verify the authenticity of the information and evidence;

b) timely implement measures to prevent the negative, enrollment violates Regulation according to the information provided;

c) Handling of reports under the authority or authorities, competent person to handle and publicize the results of the treatment of individuals or organizations that commit acts of violating regulations on enrollment;

d) security and identity information to provide information.

Article 21. Reporting mode

1. Before 31 December each year, the school implemented the following actions:

a) Report MOET admission results.

b) Report MOET admission information:

- The schools use the results of the national high school exams for admission, admission plan report as provided for in Article 11 of this Regulation;

- The school enrollment in another way: self-reported enrollment scheme has met the provisions of Article 2, Article 3 and the annex to this Regulation.

2. The school organizes the exam must report MOET plans to organize examinations within 30 days prior to the exam.

Article 22. Storing Document

1. The test of contestants national high school exams are stored as defined in Regulation national high school exam; school quiz organized manner entrance exam or the exam associated with the admission stored as defined in Regulation enrollment issued by the Rector after consultation with the Council for Science and Education created the school, reported MOET and publicize information on the electronic page of the school.

2. Other documents relating to admission, the school must be preserved and stored during the course prescribed by the Law stored. Out Of course, Dean decided to establish a Council for consideration canceled. The documentation and test results (candidate name, the location of the exam, the successful candidates) must be stored permanently.

Chapter 4

REWARDS AND HANDLING OF VIOLATIONS

Article 23. Commendation

Chairman of the School Admissions Council commend or propose competent authorities Bonus:

1. Those who successfully completed the assigned tasks.
2. Those who have contributed to the achievements of the enrollment.

Article 24. Handling of cases, admissions officers and candidates violate regulations

1. Handling officials and candidates violations Exam guidelines, implemented under the provisions of Regulation national high school exam.
2. The school exceeded its target enrollment than actual capacity, the number of candidates exceeded the target enrollment will be deducted from the following year indicators of school enrollment and the school will be sanctioned under the provisions of Decree No. 138 / 2013 / ND-CP of October 22, 2013 by the Government on administrative sanctions in the field of education.
3. Warning or higher disciplinary rectors or presidents and others HDTS related violations within the following errors:
 - a) Issuing decisions concerning enrollment work contrary to the provisions of this Regulation;
 - b) Identify points lower admission threshold input quality assurance regulations;
 - c) Admission of no decision open industry sectors; Admission improperly registered with the aspirations of the candidate;
 - d) Identify false enrollment targets than specified and enrollment exceeded the target;
 - e) Organization enrollment is inconsistent with the provisions of the autonomy proposals announced enrollment.
4. Participants of the enrollment is the civil servants who commit acts that violate the regulation, if there is enough evidence, depending on the severity, will be the agency handling staff management as prescribed by law officers, Law officers, public servants and the text provides for disciplining officers and civil servants. For those who violate the Regulation admissions officials, trainers, teachers, employees of organic non-public schools are not public servants, school principals decide prescribed treatment of the labor Code and the laws in force. /.

APPENDIX

CONTENTS OF THE SCHEME ADMISSION

Attached Circular No. 03/2015 / TT-02 BGDĐT 26th 2015 by the Minister of Education and Training.

Admission schemes include the following contents:

1. Candidates;
2. Method entrance (entrance examination, admission or a combination of examinations and admission);
3. Threshold input quality assurance;
4. Organization enrollment;
5. The enrollment fee;
6. Conditions for admission schemes (human resources, facilities, equipment, coordination, ...);
7. The inspection, testing, monitoring and resolution of complaints and denunciations;
8. Regulation of school enrollment;
9. Mode information, reports;
10. Other matters.